



Volunteer Opportunity

The District Attorney for El Paso and Teller Counties has a volunteer opportunity for a:

Employment Readiness Instructor

The *volunteer / intern*, under the direction of the Juvenile Offender Services Program Manager, will be responsible for designing and teaching an “employment readiness” class as part of our JOS-Excel program. We are looking for an individual who can research, design, and teach employment skills to youth ages 13-18. Conducting “mock interviews” with participants will help this candidate ensure that what is being taught is also being learned. . The candidate who *volunteers / interns* as an instructor for the JOS-Excel program will gain valuable experience working with young people offered an opportunity to change and learn new skills. Those who serve as instructors for this program will need to be available twice every 10 weeks on Wednesday afternoons from 3:30 p.m.-5:30 p.m.. The ideal candidates for this position will be detail and relationship oriented, having good verbal communication skills and a desire to work with youth.

Benefits of this position include:

- *Serving your community by promoting accountability for the District Attorney’s office*
- *Valuable real world experience in helping to provide “ at-risk” teens the opportunity to change*
- *Working with a great team making a positive impact in our community*

Requirements for this position include:

- *Commitment of one year; Computer literate and detail oriented*
- *Must be at least 21 years of age pass a criminal history background check*

Join the Juvenile Offender Services team as they take the District Attorney’s Office to the next level in effecting positive change in our community.

105 E. Vermijo St., Colorado Springs, CO 80903 719-520-6000

If you would like additional information about this volunteer opportunity e-mail the DAO Volunteer Program Manager (mailto:DAO_VolunteerCoordinator@elpasoco.com.) Please provide your name, phone number, or e-mail address, the title of this position and your questions. You will be contacted. If you wish to apply for this position down load and complete the volunteer application (<http://www.4thjudicialda.com/pdfdocs/app.doc>) and e-mail it back to the DAO Volunteer Program Manager. Thank you for your interest in volunteering with the 4th Judicial District Attorney’s Office.